

Recruitment Brief for VYM Secondment/Freelance Role

Equality and Diversity Training and Development for Youth Work and Informal Education

Over the next two years, Voluntary Youth Manchester will be co-ordinating an opportunity for the community-based youth work sector to come together and, drawing on our own resources and strengths, undertake an audit of and develop our practice in responding to issues of equality and diversity.

In order to support this work, we applied to Young Manchester in partnership with Greater Manchester Youth Network, for £9000 to develop the work, based on the knowledge of expertise in the sector which emerged from the recent survey and on a commitment to developing the programme collaboratively.

There are two distinct aspects for the work:

1. The development of an equality audit for the youth work sector across the city, which will enable us to recognise our areas of strength and our areas of exclusion and support one another to address these.
2. The development of specialist inputs where we already know we have expertise. These were named in the bid, on the basis of the knowledge gained in the survey, as Mental Health support on autism and ADHD (42nd Street); Support on LGBT inclusion (The Proud Trust); support to new arrivals (Wai Yin); support on deaf awareness and disability inclusion ; and BME inclusion .

An initial work schedule and timeline is attached.

The role which is on offer involves the following:

- Development and Co-ordination and final report on the audit, especially via four quarterly 'learn and share' VYM meetings and regular newsletter, and showcasing at events throughout the year.
- Production of a timetable or other form of offer for the 4-8 specialist sessions and support and outreach to encourage participation in them, within the capacity of each worker.

Accountability: Monthly to VYM Trustees

Support: Chair of VYM Trustees

There is a fee of £2800 associated with the work, representing the equivalent of about a day a week commitment, plus an additional budget for the specialist sessions and for basic resources for the 'learn and share' events.

The role is available from July 2018 and can be undertaken either through a secondment or a freelance contract.

Experience, Knowledge, Skills and Values needed:

Good communication skills with a range of groups, mainly those supported by lone or small teams of professional workers and volunteers.

Good planning and co-ordination skills, including experience of events planning.

Good brokering skills for the development of specialist inputs.

Good understanding and appreciation of youth work/informal education and its characteristic methods

Good understanding of /willingness to gain a better understanding of equality and diversity politics, the nature of systemic inequality and exclusion, and the current social economic and political pressures and possibilities in Manchester.

Good understanding of the importance and value of asset-based, collaborative and pro-active strategies to counter the effects of inequality and positively value diversity.

Ability to combine self-managed working with accountability.

Ability to use IT, including Word and Email.

If you are interested please submit your CV and a covering letter which is no longer than two pages.

Email: voluntaryyouthmanchester@gmail.com

If you would like an informal discussion you can email Andrew, one of VYM's Trustees, and arrange a phone discussion. Andrew's email is andrewseedall@gmail.com

Deadline for Expressions of Interest is midnight Tuesday July 31st.

Equal Opportunities

VYM is an Equal Opportunity employer and recruiter. Equal opportunities are observed for both workers and freelancers who apply for job roles with the Charity.

Safeguarding

The role will not involve regulated activity. Engagement with the Youth Sector does involve discussions which relate to safeguarding of children and vulnerable adults within regulated sessions. As best practice the trustees would want to ensure an enhanced DBS is completed.